**Architectural Control Committee Permit Request Application**

1. According to the deed restrictions governing all sections of Forest Cove Subdivision it is necessary that any property owner secure a building permit from the Architectural Control Committee (ACC) prior to the commencement of any new building, addition to existing structures or modification of the exterior of any existing structure.
2. To secure such permit it is necessary that the following documents be submitted along with this completed application form:
	1. **Two (2) plot plans** showing the location of the building or construction with respect to property lines, easements, and building set-back lines as per your deed restriction requirements.
	2. **Two (2) copies** of architect’s, engineer’s, or contractor’s detailed and scaled drawing of the proposed construction on the property owner’s lot.
	3. A twenty five ($25.00) check made payable to F.C.P.O.A. (Forest Cove Property Owners Association).
3. Submit your plans to one of the addresses shown below. Your plans will be reviewed as soon as possible and a decision should be forth coming within a week or two.
4. Upon approval of your plans by the ACC, you will receive a permit plus one copy of your submitted plot plans and construction plans.

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Property Location: Lot:\_\_\_\_\_\_\_ Block:\_\_\_\_\_\_\_\_ Section:\_\_\_\_\_\_\_

Street Name and Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please check the following that apply:

\_\_\_\_\_\_New Construction \_\_\_\_\_\_Modification \_\_\_\_\_\_Addition

Description and purpose of work: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Name of property owner(s) for the above location:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(H) \_\_\_\_\_\_\_\_\_\_\_\_\_\_(W) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Cell)

Email Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Name of Contractor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Proposed Construction: Start Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Completion Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signature of Applicant:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

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Mail or deliver completed permit application to:

Wade Hopper 713-805-7234